

## EPD enrollment reports procedures

What are they?

EPD enrollment reports are lists of all consumers with EPD coding on the DHS Mainframe (also called DHR) in the month prior.

The list should contain the same name information as the payment reports generated through OBI.

Where do they come from?

The report is generated at APD Central Office by the Business Intelligence group once a month.

APD Central Delivery Supports sorts and formats the report before it is sent to the field offices.

What action does the field need to take?

*Note:* Using the EPD enrollment reports is *optional*. However, this version of the consumer enrollment information is likely to be easier and involve less work than using the enrollment report from ACCESS.

Please compare the consumers on the EPD enrollment report with the lists on OBI to determine who did or did not pay the EPD Participant Fee.

For information on the EPD Participant Fee, and EPD procedures, please see [WG.11 Employed Persons with Disabilities](#).

For additional questions, please send an email to [APD.Medicaidpolicy@dhsosha.state.or.us](mailto:APD.Medicaidpolicy@dhsosha.state.or.us); see [APD-IM-08-060](#) for guidance.